

CITY OF SOUTH PASADENA ⚙️ **SIX-MONTH STRATEGIC OBJECTIVES**

July 15, 2009 – January 1, 2010

THREE-YEAR GOAL: *REPAIR AND/OR REPLACE THE INFRASTRUCTURE AND CITY FACILITIES*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the February 17, 2010 January 20, 2010 November 18, 2009 September 2, 2009 City Council meeting	Public Works Director and City Manager	Present an update to the City Council on the Ashbourne Drive/Garfield Avenue temporary median and Chelten Way (Edgewood Dr.) barricade.			X	A report regarding the Ashbourne Drive/Garfield Avenue median barrier will be presented at the February 17 th City Council meeting. Upon resolution of the Ashbourne Dr./Garfield Ave. median barrier, Staff will address the Chelten Way and Edgewood Dr. chain barricade.
2. At the October 7, 2009 September 2, 2009 City Council meeting	Transportation Manager and City Manager	Present an update to the City Council on the Gold Line sound walls.	X			This item was completed with a report to the City Council from Special Counsel Ron Frank.
3. By February 2010 September 8, 2009	City Council (Council Member Ten-lead), working with the South Pasadena USD	Identify joint use facilities and/or properties.			X	To be discussed and reviewed at the next Joint meeting of the City Council and SPUSD.
4. By September 30, 2009	Public Works Director (lead), Mayor, Council Member Cacciotti	Secure funding from the Upper San Gabriel Valley Municipal Water District for reconstruction of Wilson Reservoir.	X			

5. By January 1, 2010	Mayor David Sifuentes (lead), Transportation Manager and Public Works Director	Integrate street improvements with the Bicycle Master Plan.	X			The City Council authorized funding to be utilized for bike lane implementation.
6. By June 1, 2010 February 1, 2010	Public Works Director	Complete design of the Wilson Reservoir Project and report the results to the City Council.			X	

THREE-YEAR GOAL: *ELIMINATE THE 710 SURFACE ROUTE, FORCING THE SALES OF CALTRANS PROPERTIES AND PROTECTING THE CITY'S INTERESTS IN CONNECTION WITH CURRENT TUNNEL STUDIES*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By July 30, 2009	Transportation Manager	Submit to Caltrans the City of South Pasadena's comments regarding Task Order #5 (expansion of scope of work of Caltrans tunnel technical study).	X			
2. By August 1, 2009	Council Member Ten, in a meeting with Assembly Member John Perez or his staff	Request support of SB 545 (deletion of the 710 surface route) in consideration of the amendments from the City Council meeting of July 1, 2009.	X			
3. By September 30, 2009 At the August 19, 2009 City Council meeting	Council Member Ten, working with the Transportation Manager	Present to the City Council for action the delivery of letters to Alhambra, Monterey Park, Pasadena, San Marino, La Canada, City of LA and San Gabriel Valley Council of Governments (SGVCOG) requesting support for SB 545 via a resolution.	X			
4. By TBD December 16, 2009 September 1, 2009	City Manager (lead) and City Council, working with other cities and union participants	Hold a press/news conference where a ceremonial 'check' for the value of Caltrans-owned properties in South Pasadena and other 710 corridor cities is presented to a high profile dignitary in conjunction with SB545.			X	In light of the veto of Senate Bill 545, the City will need to discuss its strategy. The City successfully had Metro revise its LRTP to include the word tunnel so that a surface freeway would not be deficated as funded.

5. At the September 2, 2009 City Council meeting	Transportation Manager and Council Member Putnam	Monitor and update the City Council on the Tunnel Technical Study.	X			Caltrans has responded to the City's letter and had prepared the draft geotech study. The City has finalized its review of the draft documents.
6. By September 30, 2009	Transportation Manager, working with Special Counsel and the City Council	Monitor the progress and support the passage of SB 545.	X			Working with Senator Gilbert Cedillo and Special Counsel and a variety of people the City was successful in having SB 545 go through the legislature but it was vetoed by the Governor.
7. By October 1, 2009	Transportation Manager and Mayor, working with the City's Freeway Special Counsel and consultant	Lobby the Governor to ensure the signing of SB 545.	X			SB 545 vetoed by the Governor.

THREE-YEAR GOAL: ***MAINTAIN OUR STRONG FINANCIAL POSITION, INCLUDING RESERVES***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Beginning October 21, 2009 August 19, 2009 and quarterly thereafter	Finance Director	Report to the City Council on the status of projected revenue and expenditures vs. actual revenues and expenditures.		X		Ongoing – Quarterly. The first report was presented at the October 7, 2009, City Council meeting.
2. At the March 17, 2010 October 21, 2009 September 2, 2009	Finance Director	Recommend to the City Council for action a consultant to study spending patterns of residents and to assess land use potential for commercial businesses.			X	On October 21, 2009, the City Council directed staff to proceed with the market analysis. A report will be presented in March 2010.
3. By March 3, 2010 November 1, 2009	Finance Director	Present to the City Council for action a modified fees and fines schedule for implementation by January 1, 2010.			X	Recommendations will be presented at the March 3, 2010, Council Meeting.
4. At the February 17, 2010 December 3, 2009 City Council meeting	Finance Director	Present to the City Council for their consideration the utilization of Certificates of Participation for funding street improvements.			X	To be presented to the City Council at the February 17, 2010 Council meeting.
5. By April 7, 2010 January 1, 2010	Finance Director	Present the results of a study on the Gann Limit override to the City Council.			X	To be presented to the City Council at the April 7, 2010 Council Meeting.

6. By April 7, 2010 January 1, 2010	Finance Director	Present to the City Council for action alternatives to increase revenue for the City.			X	To be presented to the City Council at the April 7, 2010 Council Meeting.
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THREE-YEAR GOAL: *RETAIN AND ATTRACT QUALITY EMPLOYEES*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By 1 st meeting held on August 17, 2009 & 2 nd meeting to be scheduled in Spring 2010	City Manager and Asst. City Manager	Establish and distribute to the City Council and all employees a calendar of meetings for employees to meet with City Council representatives, management and other employees.		X		The first meeting was held on August 17, 2009. A breakfast and lunch session was attended by approximately 100 full-time employees. The second meeting date will be scheduled in the Spring 2010.
2. By December 15, 2009	Assistant City Manager, working with the Department Heads	Establish and hold an Employee Recognition Luncheon to honor employees' achievements and longevity.	X			The Employee Recognition Lunch was organized by the Employee Relations Committee and held in May 2009.
3. By January 1, 2010	Assistant City Manager and HR Manager, working with the Department Heads	Develop and implement a Leadership Training Program for management and supervisory positions.	X			Numerous training opportunities have been offered to City staff with an emphasis on supervision and leadership in conjunction with the City's Labor Attorney (Liebert Cassidy & Whitmore) and the City's Insurance Company (CJPIA). Human Resources will continue to research beneficial training opportunities for City staff.

<p>4. By March 1, 2010 January 1, 2010</p>	<p>City Manager and Assistant City Manager, working with Liebert Cassidy Whitmore contractors</p>	<p>Evaluate and recommend to the City Manager revisions to the City's Personnel Rules and Regulations.</p>			<p>X</p>	<p>City staff is currently working with the City's Labor Attorney to identify required revisions. Upon making recommendations to the City Manager, the City's represented organizations will be contacted to engage in the reopener.</p>
<p>5. By January 1, 2010</p>	<p>Department Heads (Assistant City Manager-lead)</p>	<p>Maintain at least 95% full time City employment, with turnover under 5%.</p>	<p>X</p>			<p>Currently, there are two full-time vacancies within the City, which constitutes 99% full-time employment.</p>

<p>6. By January 1, 2010</p>	<p>Each Department Head (Assistant City Manager-lead)</p>	<p>Participate in at least one related professional organization to increase the visibility of the City of South Pasadena.</p>	<p>X</p>		<p>The following Department Heads are active in: Assistant City Manager: California Redevelopment Association, & Arroyo Verdugo Steering Committee City Librarian: California Chapter of Poets and Writers, Inc. & Administrative Council of the Southern California Library Cooperative System Community Services Director: California Parks & Recreation Society Finance Director: California Society of Municipal Finance Officers & Government Finance Officers Association Fire Chief: National Fire Protection Associations, LA Area Fire Chiefs Association & California Fire Chiefs Association Planning & Building Director: SGVCOG Technical Advisory, SB 375 Subcommittee & American Planning Association. Police Chief: Los Angeles County Police Chiefs Association Public Works Director: American Society of Civil Engineers Transportation Director: Urban Land Institute & American Planning Association</p>
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THREE-YEAR GOAL: *PRESERVE AND IMPROVE THE ENVIRONMENT*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. On July 26, 2009	Assistant City Manager	Conduct the Clean Air Car Show and Green Living Expo as a regional event.	X			
2. At the August 19, 2009 City Council meeting	Public Works Director	Report on the process for securing recycled water from the Upper San Gabriel Valley Municipal Water District to the City Council.	X			
3. By January 20, 2010 January 1, 2010 November 1, 2009	Public Works Director and Community Services Director	Obtain AQMD grant funding and use at-risk youth to plant drought tolerant trees.	X			The grant contract was approved by the City Council on January 20, 2010.
4. By December 16, 2009	Planning and Building Director	Present to the City Council a zoning code amendment that will allow community gardens in residential zones, including a list of potential locations.	X			First reading conducted ahead of schedule on November 18, 2009
5. By March 17, 2010 December 16, 2009	Public Works Director, working with the Natural Resources and Environ- mental Commission	After completion of the street and park tree inventory by West Coast Arborist (WCA), have the NREC present a report for the City Council on the development of a program for replacing dead, dying and diseased city trees.			X	Inventory completed on December 2, 2009. Staff is currently reviewing the report. WCA to then incorporate revisions and resubmit. The WCA Report and staff recommendations for a program to replace dead, dying and diseased trees are scheduled for the NREC meeting of February 23, 2010.

6. At the April 7, 2010 December 16, 2009 City Council meeting	Ad hoc City and School District Committee to include the Public Works Director and Transportation Manager	Report to the City Council on discussions between the City and the school district on how to reduce traffic around the schools.			X	Due to staffing changes at the SPUSD, the item has been delayed. A plan to form the ad hoc committee is anticipated by April 7, 2010.
7. By June 1, 2010 February 1, 2010	Public Works Director	Ensure completion of a CNG fueling station.			X	Project design is 85% complete. Completion of construction and startup expected by June 1, 2010.
8. By July 1, 2010 January 1, 2010	Public Works Director, with input from the Natural Resources and Environ- mental Commission	Recommend to the City Council for action utilization of drought tolerant native plants as a demonstration project, including sources of funding.			X	The Public Works Department workload has prohibited progress and delayed the development of options.
9. By July 1, 2010 January 1, 2010	Public Works Director, with input from the Natural Resources and Environ- mental Commission	Present research on the technical and economic feasibility of installing different solar options in public buildings and make a recommendation to the City Council for action.			X	Endeavoring to partner with Orchard Supply Hardware in development of concept design to present to USGVMWD for funding. Targeted for presentation on March 17, 2010.